



Medical Data Solutions and Services Privacy Policy

This policy was reviewed 09/08/2021

Our contact details

Name: Dr Rob Hollingsworth

Address: City View House, Union Street, Ardwick, Manchester M12 4JD

Phone Number: 0161 277 7917

E-mail: rob.hollingsworth@mdsas.com

The type of personal information we collect

We currently collect and process the following information:

- Personal identifiers (for example name and contact details), website user stats and medical information related to the running of our health IT systems

How we get the personal information and why we have it

Personal information we process is provided to us directly by you for one of the following reasons:

- Staff recruitment and meeting organisation

We also receive personal information indirectly, from the following sources in the following scenarios:

- Health IT systems hosted by us

We use the information that you have given us in order to recruit company staff and organise meetings, and with health IT systems collected data, support health related initiatives

We may share information with NHS, Pharma and other health related institutions.

Under the General Data Protection Regulation (GDPR), the lawful bases we rely on for processing this information are:-

(a) Your consent. You are able to remove your consent at any time. You can do this by contacting support@mdsas.com

(b) We have a contractual obligation.

(c) We need it to perform a public task.

(d) We have a legitimate interest.

How we store your personal information

Your information is stored within the UK on secure servers and we regularly undertake cyber security reviews to ensure the continued safety of the information we hold.

We keep the information we hold for time periods in line with legislative requirements and stakeholder instructions. Outside of this time period we will then dispose your information by electronic deletion of all your personal data from our servers and databases.

Your data protection rights

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

Your right to object to processing - You have the the right to object to the processing of your personal information in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at support@mdsas.com, 0161 277 7917 or postal address (MDSAS, City View House, Union Street, Ardwick Manchester M12 4JD) if you wish to make a request.

How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us at MDSAS, City View House, Union Street, Ardwick, Manchester M12 4JD or email us directly at support@mdsas.com.

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>